



LINES
LEARN TODAY
LEAD TOMORROW



Accredited by the



for the teaching
of English in the UK

SKILLS Teacher

LINES Overview

For over 25 years, LINES has been a leading provider of high-quality academic English language courses. Our commitment to excellence is reflected in our accreditation by the British Council.

At LINES, we aim to create a vibrant and enriching learning environment where students not only enhance their language skills but also forge lasting friendships and enjoy a fun-filled educational journey.

Our programmes are designed to engage and inspire students, fostering their language proficiency while nurturing a sense of community

Role Summary

We are in search of dynamic, imaginative, and inspirational SKILLS teachers. We enthusiastically welcome applications from both seasoned educators and those who are newly qualified, as long as you can showcase a true enthusiasm for crafting captivating lessons that ignite the drive and enthusiasm of young learners from across the globe, encouraging them to enhance their English language skills while enjoying a fun-filled summer.

With a maximum class size of 20 students (typically averaging 14-15), you'll have the unique opportunity to truly connect with your students and witness their language abilities and self-assurance flourish.

In contrast to some other summer school teaching roles, at LINES, you won't have evening or weekend residential, activity, or airport responsibilities. Your weekends are yours, with your work week concluding on Friday evening and resuming on Sunday afternoon.

We offer both residential and non-residential positions at both of our centres. For residential positions, you'll enjoy comfortable accommodation (with your own room and shared bathroom) along with full board, and, whenever possible, access to sports facilities during your leisure time.

If you take pleasure in working with young people aged 10-18, are at ease teaching in a dynamic, fast-paced summer school environment, and relish the opportunity to collaborate as an integral member of a supportive, amicable, and dynamic academic team to establish an engaging learning atmosphere for all, we'd be delighted to engage in a conversation with you!

Person Specification ESSENTIAL

- The right to work in the UK at contract start date
- First degree (any discipline)/Level 6 qualification
- CELTA, Trinity Cert TESOL, BEd/PGCE (Primary Education, English or MFL) with QTS or EFL Level 5 equivalent

- Ability to work comfortably in a fast paced, intensive environment
- Ability to plan and deliver communicative, interactive and motivating lessons
- Confidence to be able to adapt lessons and teaching style to meet changing individual and group needs
- Able to cope with unexpected changes to schedule and routine

- Capacity to work alongside colleagues, contributing effectively to a team
- Excellent administration, communication and interpersonal skills
- Culturally sensitive and genuinely enjoys working with young people
- Committed to safeguarding children and to ensuring their safety and welfare is the priority

Person Specification DESIRABLE

- Trinity LTCL Diploma TESOL, Cambridge DELTA or MA in Linguistics/TESOL
- Young Learner specialism e.g. TYLEC, CELTA extension
- Knowledge of Cambridge exams

- Previous experience working in a residential setting and with international teenagers
- Good understanding of learning needs and how to engage and inspire students to learn and achieve their potential
- Experience of teaching multi-lingual classes
- Ability to work as a part of a wider team to contribute to the development of the academic programme



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LINES Stowe

Stowe School
Buckingham
MK18 5EH
UK



LINES Queenswood

Queenswood School
Hatfield
Hertfordshire
AL9 6NS
UK



Induction

Friday 5th and Saturday 6th July 2024

Course Dates

Sunday 7th July - Saturday 3rd August 2024

Safeguarding

LINES is dedicated to prioritising the safety of young people, and we require all our staff to wholeheartedly embrace this commitment.

Our expectation is that every member of staff will provide the contact details for two appropriate referees and supply the necessary information to facilitate an enhanced DBS Check and other suitability assessments on your behalf.

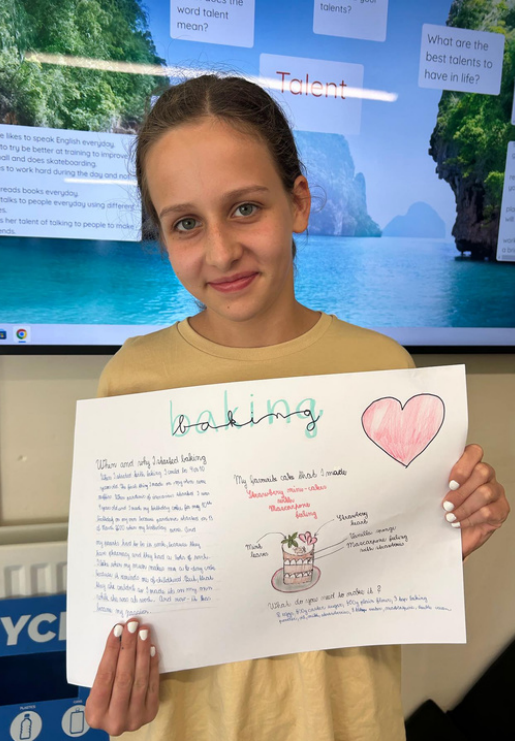
Additionally, before the commencement of your contract, you will need to successfully complete an online Basic Safeguarding course.

Comprehensive information regarding these checks and the steps you need to take upon appointment will be provided during the interview process.

Salary & Benefits

Weekly Salary: £520 + holiday pay

- Full board accommodation
- Induction, paid pro rata
- Support programme available for newly qualified teachers
- Exciting opportunities for professional development
- Weekly CPD sessions on a range of topics



Academic Programme

- Classes are supported by the LINES SKILLS Syllabus including topic, learning goals, suggested activities, suggested materials and any relevant information.
- You will teach one group of students in the morning and one different group of students in the afternoon.
- You should aim to plan your lessons to ensure all syllabus objectives are met for all groups.
- We do have some physical and online teaching resources available, however, to encourage your creativity and allow you to really inject your own personality and teaching style in the classroom, we encourage all teachers to bring and share their own teaching materials and resources for the duration of summer school.

Teaching Duties

- Prepare and teach SKILLS classes to an acceptably high standard.
- Follow guidelines in the Teacher Handbook and as explained by our Academic Team.
- Work with a teaching partner as required to ensure cohesion and that all syllabus objectives are met for all groups.
- Ensure that those at higher/lower levels are provided with differentiated material appropriate to their needs and abilities.
- Quickly respond to any feedback that arises as a result of a drop in/full length observation.
- Attend weekly CPD sessions led by senior members of staff.
- Exploit every opportunity for students to learn English both inside and outside the classroom ensuring students of different nationalities mix as much as possible.
- Ensure that tangible learning outcomes are presented to the students at the start of every lesson and every week.

Administration

- Keep accurate lesson plans and registers.
- Assist the Academic Team with placement testing if required.
- Make sure that students are receiving sufficient feedback on their work.
- Work with EFL Teachers to complete an Initial Report for all students in their first week and an End of Course Report for all students in their final week at LINES.

General Duties

- Attend and participate in staff meetings
 - Ensure the safeguarding and welfare of students at all times, supervising students as required and responding sensitively to any pastoral matters
 - Escort your classes to and from the dining hall for lunch Monday-Friday. Sit and eat with students (not necessarily the students you teach) at your allocated table for both lunch and dinner
 - Help pack up our centre as required
- Carry out any other reasonable duties

All LINES staff must

- Commit to safeguarding and promoting the welfare of all course participants at all times
- Provide the best possible language learning, social and cultural experience for the students
- Work cooperatively with both LINES colleagues and host centre staff
- Follow the guidelines in Staff Handbooks regarding the standards expected in your job and how to deliver them
- Maintain confidentiality (in accordance with LINES' Data Protection Policy)
- Complete all documentation as required
- Carry out directions from Head Office and comply with all legal and professional organisation requirements
- Present yourself well; being of smart appearance, appropriate to the role and using appropriate language
- Act in a thoroughly professional manner so as to uphold the good reputation of LINES

Are you?

- ✦ Creative
- 🚀 Energetic
- 🌈 Passionate
- 👉 Adaptable

Ready to join us?

Apply now and be a part of something extraordinary! ✨

catherine@lines.ac

Find out more...

www.lines.ac



lines.education



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