



Teaching Positions – July 2020 – Berkshire & Hertfordshire

390 UK Pounds – Per Week (Inc. Holiday Pay)

Job Summary

We are a British Council accredited summer school established in 1995, and looking for energetic, creative and inspiring teachers to join our team. We offer residential and non-residential positions, based at our centres at Downe House (Berkshire) and Queenswood (Hertfordshire).

We offer 2 – 3 week contracts, starting on Friday 3rd July 2019, finishing on either Friday 17 or Friday 24th July.

A limited number of one-week contract extensions to finish Friday 31st July may be available depending on student numbers in the final week.

24 hours of teaching a week over 4 days Mon-Fri plus one mid-week, full day excursion

Unlike some summer school teaching positions, at LINES there are no afternoon, evening or weekend residential, activity or airport duties. You are off at weekends (Friday evening – Sunday afternoon)

Residential positions include accommodation (own room, shared bathroom) and full board, with some access to sports facilities in your free time.

Details of Position

We welcome applications from both experienced and newly-qualified teachers who can demonstrate a genuine passion to design inspiring lessons that motivate and engage young people from all over the world to improve their English language skills and have a summer of fun learning and smiling in the same language!

Our maximum class size is 10, (average 7 – 8 from the same age and level) which means you can really get to know your students and see them develop their language skills and confidence.

If you enjoy working with young people aged 10-18 years old, are confident teaching in a fast-paced, busy summer school and relish the opportunity to work as an integral part of a supportive, friendly and dynamic academic team to create an engaging learning environment for all, we want to talk to you!

Age Groups:

We have teaching opportunities available for all our age groups, as follows. Please indicate in your application if you have an age group teaching preference.

Kids: 7 – 10 years old (Downe House only) Primary teachers required

Teens: 10-12 years old

Juniors: 13-15 years old

Seniors: 16-18 years old Teaching Hours:



The Morning Schedule: 12 Hours per week English Skills

Classes are based on a weekly theme and supported by the LINES Syllabus for students to gain confidence in speaking, writing, reading and listening. You will share classes with your teaching partner, and teach two different groups of students in the morning. You should aim to plan your lessons together to ensure cohesion and that all syllabus objectives are met for both groups.

The Afternoon Schedule: 12 Hours per week Skills Based Teaching

Each teaching day will focus on a new skill. You will be with your SKILLS Class for both afternoon classes, age and level may be different from your morning classes, so flexibility is essential. The SKILLS classes are divided into the following areas:

DEVELOP (Development of personal skills);

DISCOVER (Development of social and psychological skills);

CREATE (Development of management skills);

RISE (Development of Entrepreneurial skills)

A comprehensive syllabus for both programmes will be given, relevant to age group and level.

Additional Information

There is a 2 day, paid Staff Academic Induction (Friday 3rd July – Saturday 4th July)

As mentioned, there are no afternoon, evening or overnight activity or residential duties. You are however responsible for escorting your classes to and from the dining hall for lunch Monday-Friday and to sit and eat with students (not necessarily the students you teach) at your allocated table for both lunch and dinner.

Teaching Resources: We do have some teaching resources available, however, to encourage your creativity and allow you to really inject your own personality and teaching style in the classroom, we encourage all teachers to bring and share their own teaching materials and resources for the duration of summer school.

You are required to attend all meetings (including the daily morning Teachers Meeting) and at least one Professional Development session.

You must complete all administrative duties, including class registers, lesson plans and student reports.

You will receive at least one formal lesson observation (by the DoS) with feedback given and there are weekly CPD sessions, led by senior members of staff for you to gain new perspectives on all aspects of teaching

Your time off will start on Friday evening until Sunday afternoon (for new student placement testing). If leaving site, you will be advised what time you need to return.



Who are we looking for? Essential:

Degree plus CELTA/Trinity TESOL or equivalent. We do not accept online TEFL Certificates with no observed teaching practice.

If English is not your mother tongue, you MUST be a proficient user (CEFR C1/C2 level) and be able to clearly and actively model correct use of the English language.

Desirable:

Previous summer school/international school teaching experience, along with the confidence to be able to adapt lessons and teaching style to meet changing individual and group needs, as we have weekly new student enrolments

Previous experience of working with young learners and teenagers, including a good understanding of learning needs and how to engage and inspire them to learn and achieve their potential

You as an Individual:

Professional and committed to developing your teaching career

Able to take responsibility and use own initiative for lesson planning energetic and creative with a positive personality and approach Flexible and hard-working, with a can-do attitude

Confident in use of IT in the classroom and for all teaching administration Able to cope with unexpected changes to schedule and routine

Organised and reliable, with good time management skills excellent inter-personal and communication skills

A team player, comfortable working with others to ensure excellence

Culturally sensitive, with experience of managing different needs in the classroom

Qualifications

CELTA or Trinity TESOL (or equivalent) with a minimum of 6 hours observed teaching practice

LINES is committed to ensuring the safeguarding of young people and we expect all staff to share this commitment. All teachers must be able to provide 2 professional references and provide the required information needed for us to apply for an enhanced DBS Check and other suitability checks on your behalf.

You will also be required to complete an online basic Safeguarding course before receiving your contract – full details about all these checks and what you need to do if appointed will be given at interview.

Any gaps in employment must be satisfactorily explained and all references will be followed up.

You will already have the right to work in the UK. LINES does not sponsor or assist with work permits or visas.